

CONSTITUTION

Association of Population Centers
(Adopted October 1992; Revised December 2006, November 2008)

ARTICLE I – Name

The name of this organization shall be the Association of Population Centers.

ARTICLE II – Objectives

The Association of Population Centers is a scientific and educational Association of Washington, D.C. as set forth in its Articles of Association. Its purposes are: (1) To articulate and implement a public education strategy designed to increase visibility, understanding and support of population research among the legislative and donor communities, the larger scientific community and the general public; (2) Promote broader funding opportunities for social science research and training in population in both the public and private sector, including the pursuit of new venues and expanded amounts of funding for institutional core support; and (3) Work to support the principle of scientific review and evaluation of grant applications, and to insulate funded research projects from political interference.

ARTICLE III – Membership

Upon due application, organizations may become members of the Association by such procedures as the Board of Directors shall provide from time to time. Any organizations or administrative sub-unit of an organization for which a major function is social science population research and/or population research training at the graduate and or postdoctoral level is eligible for membership.

ARTICLE IV – Board of Directors

Section 1. The Board of Directors shall consist of one representative of each member organization in good standing. Each member organization will designate its representative.

Section 2. The Board of Directors shall meet at least once a year, and otherwise at the call of the President or upon written petition of a majority of the members of the Board.

Section 3. At meetings of the Board of Directors, a quorum shall consist of one-half of the members in good standing. In the absence of a quorum, the members may adjourn from time to time until a quorum shall be present. Between its meetings the Board may be polled by mail. The Board shall act by a majority of those voting.

Section 4. The Board of Directors shall be responsible for the custody and administration of the property and funds of the Association and shall have full management and control of its affairs.

ARTICLE V – Officers

Section 1. The officers of the Association shall be a President, a Vice-President, a Secretary and a Treasurer.

Section 2. The President shall be the chief officer of the Association, subject to the Board of Directors. The President shall be responsible for planning the agenda of the Board of Directors meetings. The President shall preside at meetings of the Board of Directors. Except as otherwise provided by a motion duly adopted at any meeting of the Board of Directors, the President shall sign for the Association all formal instruments and agreements; make an annual report of the affairs of the Association to the Board of Directors within five months of the end of the year; and name all persons, including the chair, who are to start their terms on appointive committees or serve as representatives to other scientific or learned societies during the President's term of office.

Section 3. In the temporary absence of disability of the President, or in case of conflict of interest, the Vice-President shall discharge the duties and exercise the powers of the President. These situations may be determined by agreement between the President and Vice-President or by a majority of the Board of Directors.

Section 4. The Secretary shall be responsible for taking minutes of any meeting of the Board of Directors, and in the temporary absence of both the President and Vice President shall discharge the duties and exercise the powers of President. These situations may be determined by agreement of the President, Vice President and Secretary or by majority of the Board of Directors.

Section 5. The Treasurer shall be responsible for collecting and recording the dues from APC members. The Treasurer shall ensure the financial obligations of the organization are met. The Treasurer shall report on the financial status of APC at APC meetings and make recommendations that support the financial health of APC. In the temporary absence of the President, Vice President, or Secretary shall discharge the duties and exercise the powers of President. These situations may be determined by agreement of the President, Vice President, Secretary, and Treasurer or by majority of the Board of Directors.

ARTICLE VI – Appointive Committees

There shall be such other standing or temporary Committees as the Board of Directors or the President shall deem advisable. The President shall appoint the Chair for each Appointed Committee. The duties of the committees shall be assigned by the Board of Directors or the President. At all meetings a quorum shall consist of a majority of the members of the Committee. Each Committee shall submit a written report of its activities to the Board of

Directors at its meetings, and shall make progress reports at such other times as the President or the Board of Directors may request.

ARTICLE VII – Elections, Terms of Office, Filling Vacancies

Section 1. The Nominations Committee shall produce a slate, in which there will at least one candidate for each office. Provision will be made for write-in candidates. Any member of the Board of Directors from an organization in good standing is eligible for election to office.

Section 2. The officers shall be elected by the Board of Directors for two-year terms commencing the first January 1 after election or immediately after the office is vacant. Terms shall be organized so that the President and Vice-president expire in alternate years, and the Treasurer and Secretary expire in alternate years.

Section 3. Any committee member may resign by a notice in writing to the President. Any officer may resign by a notice in writing to the Board of Directors. A special election shall be held to complete the remaining term of any officer resigning.

Section 4. The Secretary shall be responsible for taking minutes of any meeting of the Board of Directors, and in the temporary absence of both the President and Vice President shall discharge the duties and exercise the powers of president. These situations may be determined by agreement of the President, Vice President, and Secretary or by majority of the Board of Directors.

ARTICLE VIII – Bylaws

Section 1. Matters of procedure that require administrative flexibility such as membership dues, the fiscal year of the Association, and the method of conducting mail ballots, shall be governed by the Bylaws, provided that these are not in conflict with the Constitution.

Section 2. New Bylaws or changes in existing Bylaws may be adopted by the Board of Directors.

ARTICLE IX – Amendments

Amendments to this Constitution may be adopted by a two-thirds majority of the Board of Directors.